

**Oxford Academy & Central School Board of Education**  
**Regular Meeting**  
**January 6, 2025**

Mrs. Gates called the meeting to order at 6:00 p.m.

**Call to Order**

Mrs. Gates led those present in the flag salute.

**Flag Salute**

Additions: 10.13 Act on DMV Statement of charges and Offer of Settlement – Bus Driver Records

**Additions  
Deletions**

Deletions: None

Present were Trustees: Julie Gates, John Godfrey, Nathaniel Emerson, Matthew Leach and Brian Sheridan.

**Present**

Superintendent

Nicholas A. Colosi

School Business Manager

Erin Gramstad

District Clerk

Michele Rice

High School Principal

Jonathan Cooley

Middle School Principal

Greg Lehr

Primary School Principal

Michelle Hardler

**Visitors**

Becky Rosas, Julia Bogardus, Jon Rogers, Tim Davis, Cody Hrehor, Dan Dewey, Mitch Cluff

**Visitors**

**Approve Minutes**

Mr. Godfrey made a motion, seconded by Mr. Leach to approve the meeting minutes of December 2, 2024. Yes-5, No-0, Motion carried.

**Minutes**

**Reports/Presentations**

**Safety Patrol Trip** – Ms. Rosas presented on the possibility of a safety patrol trip to Boston June 13 and 14. She noted prior trips have been to Hershey Park but they are looking for something new. Ms. Rosas noted the trip would be combined with the Catalyst Travel Club trip. She asked for the BOE's approval to move forward with planning. Consensus of the BOE was in favor of the trip.

**Safety Patrol  
Trip**

**Football Program** – Mr. Davis presented on a possible football merger with Greene CSD. He shared 2024 participation numbers for both Oxford and Greene, merger concerns and merger policies. Practices, games, and special events would be held at both fields with transportation shared between schools. Coaches would most likely consist of a head coach and assistants from each school. Section IV decides what Class the merged football team will be by using a formula (enrollment of larger school and a percentage of the other). For the upcoming football season, if a merge were approved, the combined team would be Class D. Mr. Davis noted the Class could change in future years because it's based on the Section IV calculation. He noted wrestling and bowling mergers with Greene CSD began in 2018-19. Those mergers have continued. In 2023-24 indoor and outdoor track merged with positive feedback. Mr. Davis stated if the merger is approved, he would recommend new, unified uniforms for the combined team. Mr. Colosi presented on the results of the recent football merger survey. The results showed 64.9% of the Oxford community was in favor of an 11-man merged team and 70+% of the Greene community was in favor according to their own survey. Mr. Colosi noted the survey also showed 11 of 12 prior football players indicated they would be in favor of a merger. In summary Mr. Colosi noted merging the teams would provide more opportunities, stability, and developmental appropriateness. It may offer less of a chance for injuries and forfeits and previous mergers with Greene CSD have been successful.

**Football  
Program**

Mr. Colosi introduced Cody Hrehor as the new head custodian and Danny Dewey as the new head bus driver. Both were congratulated and welcomed.

### **Leadership Team Updates**

Mrs. Hardler reported a lot of sickness occurred in the PS before the break so some events were postponed. Students enjoyed a visit from Santa Claus before the break. The first round of observations have been completed and walkthroughs are starting. She reported training for the two newly hired teacher aides has begun.

**PS Update**

Mr. Lehr shared all MS students performed community service before the holidays by helping with the Bandera Family free Christmas dinner event. Feedback from the family was extremely positive and appreciative. Students in the STEP program visited the SUNY Morrisville renewable energy program and facility. Winter sports are wrapping up. Volleyball and wrestling start next week. MS students recently attended the performance of *A Christmas Carol*. Other events included a winter concert and a visit to SUNY Broome for a career day event. The snowball dance is January 17. Trout's Unlimited will be visiting the MS and teaching students how to tie flies. BOCES representatives will be working with staff, showing them how to pull specific student data and evaluate it.

**MS Update**

Mr. Cooley reported the safety and crisis teams have met. HS parent/teacher conferences have occurred and teachers telephoned parents of students failing 1 course. The hall pass system is being utilized. Mr. Cooley is receiving feedback and working through the bugs. He reported the backpack and lockers policy has been implemented along with altering the schedule to allow extra time for students to get to class on time. Observations are on track, with walkthroughs scheduled for March. Spirit week and the winter concert were positive events. The HS staff delivered food and gifts to a needy family and this year's Clyde Cole wrestling tournament hosted 18 teams with over 220 athletes competing.

**HS Update**

### **Public Comment**

Mr. Cluff shared his concerns with merging football with Greene CSD. He also stated he feels both schools would be competitive individually with 8-man teams.

**Public  
Comment**

### **Superintendent's Report**

**Capital Project Update** - Mr. Colosi noted Phase 1 of the project has been submitted to SED. The district is working on the particulars of Phase 2, with everything remaining on track. Bi-weekly meetings will be starting soon. Bids should go out in March, with work starting in April.

**Capital  
Project  
Update**

**MS Lead Testing** - Mr. Colosi reporting he has informed parents/guardians/staff about higher than allowed lead testing results in the MS. The state recently changed the threshold and unfortunately, two fountains were over the allowable amount. The district will install filters on the fountains and retest. He noted these water fountains are not being used. (They are also scheduled to be replaced in the upcoming project.)

**MS Lead  
Testing**

**MS Hot Water Heater** - Mr. Colosi noted the MS hot water heater needs to be replaced. A resolution to approve an emergency fund balance allowance to replace it has been added to the agenda. The district is required to obtain three quotes and will move as quickly as possible to replace it.

**MS Hot  
Water  
Heater**

**Budget** - Mr. Colosi informed the BOE that Ms. Gramstad has completed the 1st draft of the 2025-2026 budget. Departments have submitted their necessities which will be reviewed prior to approval. Ms. Gramstad will be presenting on the 2025-2026 budget monthly starting in February.

**Budget**

At 6:48 p.m., Mr. Sheridan made a motion, seconded by Mr. Emerson to enter into executive session for the purpose of other matters made confidential by state or federal law and the medical, financial, credit and/or employment history of a particular person or corporation, and/or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Yes-5, No-0, Motion carried. Mr. Lehr was invited to attend.

**Executive  
Session**

At 6:48 p.m., Mr. Cooley and Mrs. Hardler were excused.

**Excused**

Mr. Emerson made a motion, seconded by Mr. Sheridan to appoint Mr. Colosi Clerk Pro Tem. Yes-5, No-0, Motion carried.

**Clerk Pro Tem**

Mr. Emerson made a motion, seconded by Mr. Sheridan to approve the CSE minutes. Yes-5, No-0, Motioned Carried.

**CSE Minutes**

At 7:05 p.m., Mr. Lehr was excused.

**Excused**

At 7:25 p.m., Mr. Godfrey made a motion, seconded by Mr. Emerson to come out of executive session.

**Come out of Executive Session**

### **Communications**

The BOE acknowledged correspondences from Mr. Cluff, Mr. Tumminia Jr., and a save the date for the CCSBA legislative breakfast.

**Correspondence**

### **Old Business**

Mr. Godfrey made a motion, seconded by Mr. Emerson to approve resolutions G1-G3. Yes-5, No-0, Motion carried.

#### **1-25(1) G1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge/approve the 2025-2026 Budget Calendar.

**2025-2026 Budget Calendar**

#### **1-25(1) G2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby rescind Resolution **08-23(2) G1** from the August 28, 2023 meeting. This action will withdraw Oxford Academy & Central School District from the Litigation against Social Media, effective immediately.

**Rescind Resolution 08-23(2) G1 (Social Media Litigation)**

#### **1-25(1) G3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Facilities Use Agreement with Cornell Cooperative Extension as noted below:

**Facilities Use Agreement Cornell Cooperative Extension**

**WHEREAS**, the School District is the owner of fabrication facilities located at Oxford Academy Middle School, 12 Fort Hill Park, Oxford, NY (the "Facilities"); and

**WHEREAS**, the School District desires to permit the use of the Facilities by Cornell Cooperative Extension during the 2024-2025 school year at designated dates and times for CCE students to use under the supervision of CCE instructors for educational purposes (the "Program"); and

**WHEREAS**, in exchange for use of the Facilities, Cornell Cooperative Extension will be required to pay the School District \$50 per hour, with a \$500 maximum per day, rent to cover costs incurred by the School District relating to the Program; and

**WHEREAS**, the Board has determined that the amount of rental payment set forth in the proposed facilities use agreement is not less than the fair market rental value for the Facilities; and

**WHEREAS**, the Board has determined that the facilities use agreement is in the best interest of the School District.

**NOW, THEREFORE**, be it resolved as follows:

1. The Board hereby finds that the Facilities to be utilized by Cornell Cooperative Extension are not needed by the School District during the dates and times set forth in the facilities use agreement.
2. The Board also finds that permitting the use of the Facilities by Cornell Cooperative Extension is in the best interest of the School District due to the fair market value rent that will be received by the School District, and the educational use of the Facilities.

3. The facilities use agreement between the School District and Cornell Cooperative Extension is hereby approved by the Board in the form approved by the School District' legal counsel.
4. The Superintendent or his designee is authorized to execute the said agreement, and the officers and employees of the School District are authorized to take all steps necessary or appropriate to comply with the terms of the said agreement.
5. This resolution shall take effect immediately.

#### **New Business**

Mr. Godfrey made a motion, seconded by Mr. Sheridan to approve resolutions G4-G5. Yes-5, No-0, Motion carried.

#### **1-25(1) G4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Memorandum of Understanding with Chenango County Community Mental Hygiene for Services through December 31, 2025.

**MOU  
Chenango  
County  
Mental  
Hygiene**

#### **1-25(1) G5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the District Professional Learning Plan as presented.

**Professional  
Learning  
Plan**

#### **Business Office**

Warrants for November 2024 were shared for information only.

An Appropriation Status Report and Revenue Status Report for November 2024 were also shared.

**Warrants  
Appropriation  
Status &  
Revenue  
Status  
Reports**

Mr. Godfrey made a motion, seconded by Mr. Sheridan to approve resolutions G6-G16. Yes-5, No-0, Motion carried.

#### **1-25(1) G6**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept the 2023-2024 Returned School Taxes Report prepared by Chenango County Tax Department as given.

**2023-24  
Returned  
School Taxes  
Report**

#### **1-25(1) G7**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for October 2024.

**Internal  
Claims  
Auditor  
Report**

#### **1-25(1) G8**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby acknowledge receipt of the Internal Claims Auditor Report prepared by DCMO BOCES for November 2024.

**Internal  
Claims  
Auditor  
Report**

#### **1-25(1) G9**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Treasurers Report for November 2024 as given.

**Treasurers  
Report**

#### **1-25(1) G10**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the DCMO BOCES billings (contract invoices) for services rendered for CO126-25 AS-7 BOCES Contract Invoice, 031-25F Summer School Billing and 042-25OT – Sports Officials Warrant - totaling \$487,801.84.

**BOCES  
Invoices**

**1-25(1) G11**

**WHEREAS**, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

**"WHEREAS**, the Board of Education of the Oxford Academy and Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

**WHEREAS**, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

**WHEREAS**, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

**BE IT RESOLVED**, Board of Education of the Oxford Academy and Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

**BE IT FURTHER RESOLVED**, the Oxford Academy and Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

**Agreement  
with  
Regional  
Information  
Center for  
Data Privacy**

**1-25(1) G12**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools and Board of Education Recommended Policy #8 Disposal of District Property, that this Board does hereby acknowledge the disposal of the following surplus equipment: 2019 DELL Desktop Computers in such a way as to maximize the net proceeds of sale via public auction and/or eBay and/or scrap for parts.

**BE IT FURTHER RESOLVED:** All proceeds from the sale(s) will be deposited in the General Fund.

**Surplus  
Equipment  
(Computers)**

**1-25(1) G13**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve an Emergency Expenditure from the Unappropriated Fund Balance, not to exceed \$50,000, to replace the Middle School water heater.

**Emergency  
Expenditure  
MS Water  
Heater**

**1-25(1) G14**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the General Ledger Report for Extracurricular Account for the following month:

**Extracurricular  
Account  
Report**

November 2024

\$55,728.09

**1-25(1) G15**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, and having had an opportunity to review the proposed Statement of Charges and Offer of Settlement from the Department of Motor Vehicles, that this Board does hereby accept the settlement and remit payment of \$10,000 to the State Department of Motor Vehicles on or before the deadline for said settlement.

**DMV  
Settlement  
Bus Driver  
Non-  
compliance**

**1-25(1) G16**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the Merger of Schools for Athletic Activity with Greene Central School District for Football for the 2025-2026 season.

**2025-2026  
Football  
Merger with  
Greene CSD**

Mr. Emerson questioned a RoboRave account. Ms. Gramstad stated there is money in an extracurricular account (student account) which has not been utilized in several years. It was noted that students and/or the advisor and BOE may want to authorize the money in that account be transferred to another account, as the auditors may want action taken on the dormant account.

**RoboRave  
Account**

**Personnel**

Mr. Emerson made a motion, seconded by Mr. Leach to approve resolutions C1-C2 and UC1-UC11. Yes-5, No-0, Motion carried.

**1-25(1) C1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Teachers for the 2024-2025 school year.

**Substitute  
Teachers**

<b>Samantha Darling</b>	-	Uncertified
<b>Chelsea Smith</b>	-	Uncertified

**1-25(1) C2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following 2024-2025 Fitness Room Staff, \$15.50 per hour/minimum wage, effective immediately.

**Fitness Room  
Staff**

**Teresa Titus**

**1-25(1) UC1**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the provisional appointment of **Cody Hrehor** to the position of full-time Head Custodian, pending the Decentralized Eligible List for Head Custodian from Chenango County Civil Service Personnel Department and subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, and pending fingerprint clearance, retroactive to January 1, 2025. (Vice: C. Joscelyn)

**Head  
Custodian  
C. Hrehor**

**1-25(1) UC2**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of the following Substitute Support Staff for the 2024-2025 school year.

**Substitute  
Support Staff**

<b>Melanie Tumminia</b>	-	Teacher Aide PT Sub
<b>Carol Wilson</b>	-	Bus Driver PT Sub

**1-25(1) UC3**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Alan Guldry** to the position of full-time Bus Driver, subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, retroactive to January 2, 2025. (Vice: C. Bryant)

**Bus Driver  
A. Guldry**

**1-24(1) UC4**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Stamatios (Tom) Makris** to the position of full-time Custodial Worker, pending fingerprint clearance and subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, effective January 8, 2025. (Vice: J. Manwarren)

**Custodial  
Worker  
S. Makris**

**1-25(1) UC5**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Esther Clemens's** letter of resignation from her position of Part-time Clerk, retroactive to January 1, 2025.

**Resignation  
PT Clerk  
E. Clemens**

**1-25(1) UC6**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Melanie Tumminia's** letter of resignation from her position of Teacher Aide, retroactive to December 31, 2024.

**Resignation  
Teacher Aide  
M. Tumminia**

**1-24(1) UC7**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Esther Clemens** to the position of full-time Teacher Aide, subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, retroactive to January 2, 2025. (Vice: K. Blanchard)

**Teacher Aide  
E. Clemens**

**1-24(1) UC8**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Alicia Curtis** to the position of full-time Teacher Aide, subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, retroactive to January 2, 2025. (Vice: M. Tumminia)

**Teacher Aide  
A. Curtis**

**1-25(1) UC9**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Barbara Sabines's** letter of resignation from her position of full-time Bus Driver, effective January 6, 2025.

**Resignation  
Bus Driver  
B. Sabines**

**1-25(1) UC10**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby accept **Alicia Gracin's** letter of resignation from her position of Part-time Bus Attendant, retroactive to January 1, 2025.

**Resignation  
PT Bus  
Attendant  
A. Gracin**

**1-24(1) UC11**

**BE IT RESOLVED:** Upon the recommendation of the Superintendent of Schools, that this Board does hereby approve the appointment of **Alicia Gracin** to the position of part-time Clerk, subject to successful completion of a probationary period as defined in the rules for the Classified Civil Service of Chenango County, retroactive to January 2, 2025. (Vice: E. Clemens)

**PT Clerk  
A. Gracin**

**Planning**

Mrs. Gates noted the following reminders.

- January 20, 2025 – No School/Offices Closed, Martin Luther King, Jr. Day
- January 21-24, 2025 – Regents Exams
- January 29, 2025 – No School/Offices Closed, Lunar New Year
- January 30, 2025 – UPK Information Night, 5:30-6:30 pm
- February 1, 2025 – CCSBA Annual Legislative Breakfast, 9-noon, DCMO BOCES
- February 3, 2025 – BOE Meeting, 6 pm, MS Conference Room

**Reminders**

**Public Comment**

None

**BOE Member Comments/Concerns**

Mr. Godfrey applauded the employee Christmas party and suggested that it continue yearly.

Mrs. Gates noted several employees have recently lost loved ones.

Mr. Colosi noted the MS students volunteering for the Bandera family event was great for all. Mr. Lehr created a video of the students volunteering which has received several viewings. Mr. Colosi noted comments on Facebook postings has been enabled.

Ms. Gramstad spoke about the Farm to School grant and archives grant.

Mr. Sheridan agreed with Mr. Colosi's comment on community service. He also thanked the PS staff for dealing with all of the sickness.

Mr. Dewey stated it was good to meet everyone. He's looking forward to working with the district.

There being no further action to come before this Board, Mr. Godfrey made a motion, seconded by Mr. Sheridan to adjourn. Yes-5, No-0, Motion carried.

Meeting adjourned at 7:39 p.m.



Michele D. Rice

District Clerk

**BOE  
Member  
Comments/  
Concerns**

**Meeting  
Adjourned**